Blackfriars Medical Practice 45 Colombo Street, London, SE1 8EE Tel: 020 7928 6216 / Fax: 020 7928 7958 Email: <u>souccg.blackfriars@nhs.net</u> Website: <u>www.blackfriarsmedicalpractice.nhs.uk</u>

# Information Leaflet Opening hours

Monday	8:00 – 18:30
Tuesday	8:00 – 20:00
Wednesday	8:00 – 18:30
Thursday	8:00 – 18:30
Friday	8:00 – 18:30
Weekend	CLOSED

Appointments can be made by telephone, online or in person during the above opening hours and up to two weeks in advance unless specified by the Doctor or Nurse. Online appointment booking is available via our practice website.

Surgery Consultation times are between 9am-12:30pm in the morning and 4pm - 6:30pm in the evening. On Tuesdays we operate extended hours so that the surgery offers appointments from 8am and is open until 8pm.

We treat all of our registered patients, irrespective of the duration between consultations.

If you wish to see a specific clinician, then please make this clear at the time of booking your appointment.

# **The Services**

Ante & Post-natal checks Minor Surgery Osteopathy Well man Family Planning Travel Vaccines Cardiac health promotion Dermatology Well women/smear tests Counsellor Baby clinic Smoking Advice Child health surveillance COPD Asthma & Diabetes health promotion

# **The Doctors**

Dr Shivraj Chudha MBBS (Male) Dr Ami Kanabar MBChB, DFSRH, MRCP, MRCGP (Female) Dr Sharleet Mahal MBBS, BSc, MRCGP, DRCOG, DFSRH (Female) Dr Jayran Mistry MBBS, MRCGP (Male) Dr Nolwenn Robin MD (Female) Dr Lily Topham MBBS, BSc, MRCGP (Female)

# The Staff

Practice Managers: Rene Mehta, Gill Wright Administration: Pamela Dockerill, Sherral Nevers, Zahra Hussein, Shashank Pandey, Sadia Odiete, Angelika Kesicka Practice Nurses: Jacqueline Davy RGN, Sithra Krishnamoorthi RGN, John Baker RGN Health Care Assistant: Sophia Chhetri Receptionists: Eileen Day, Liliana Agrela, Meriem Bensalem, Resiga Appavoo, Gina Michel Osteopath: Neil Lunt

- Blackfriars Medical Practice is a registered teaching practice for undergraduate medical students from King's College.

- The practice is accessible to wheelchair users and those with other disabilities.

- To register: request a form from reception and bring in proof of address. To save time you can download the registration form from our website.

www.blackfriarsmedicalpractice.nhs.uk

#### Practice Area:

The practice has an inner and outer boundary. If you should move to a new address that falls within our outer boundary then you will remain registered with the practice.

**Inner boundary**: SE1 addresses within Waterloo Road, Borough Road and Borough High Street to the river.

**Outer boundary**: SE1 addresses within Waterloo, down St George's road along the Elephant & Castle and back up Swan Street towards Guy's Hospital.

Please ask if you are unsure.

#### Home Visits:

Home visits are primarily for people who are old and disabled. Always attend the surgery, if you can. It takes much longer to see you at home than in the surgery. If you want a home visit, please try to phone before 10:30am.

### **Confidentiality:**

Your personal health information is confidential and will only be disclosed to other NHS staff with your consent. All personal medical details, written or otherwise are always kept in the strictest confidence and safety within the practice and all advice to our patients including teenagers remains completely confidential.

### **Repeat Prescriptions:**

Repeat prescriptions will normally take 48 hours.

If you have not been seen by the doctor for some time, you may be asked to attend the surgery for a review of your medication.

The practice now uses the Electronic Prescription Service. You can nominate your preferred participating primary pharmacy and have your prescriptions sent electronically to them. The patient then goes directly to the dispenser to collect the medication. For more information and to sign up for this service please contact your local participating pharmacy.

You can request your repeat prescriptions online via our practice website.

## Out of hours:

The SELDOC out of hours service is an emergency service only and should not be used for minor illnesses.

If you need urgent care outside of practice hours, which cannot wait until the next surgery, there are several things you can do:

- Our doctors are members of <u>Seldoc</u> (on 020 8693 9066) for out of hours cover. This service is for urgent problems only and is monitored to ensure proper use. If you need this service ring the out of hour's number or the surgery number and follow instructions.
- If you need medical advice, please dial the free service on 111.
- You can visit a local pharmacist (chemist) and ask for advice.

#### **Rights and Responsibilities:**

You have the right to a high standard of care, and our staff have the right to work without abuse. Please recognise your responsibility in this matter.

Violence/abuse will result in removal from the practice list as we operate a zero tolerance policy in this regard.

We follow a strict confidentiality policy and require your consent to release records / personal information to third parties. You may look at your records after giving 1 week's written notice. If copies are required a charge will apply (maximum £50). Your personal health information is only used to help improve your quality of care.

Please note if you or you and your family move you **must** inform the surgery of your new address. If you do not inform us, then your new address may not be accepted and you may be informed by the Health Authority of your need to be registered with another doctor.

If you change your contact telephone numbers it is your responsibility to inform the surgery as soon as possible.

We welcome patient's <u>comments</u> about our service. Please address these to the Practice Manager. Complaints should be made in writing and addressed to the Practice Manager.

From 1<sup>st</sup> April 2013 if a complaint cannot be resolved locally you can contact **NHS England on: 0300 311 22 33** NHS England, PO Box 16738, Redditch B97 9PT Email address: <u>England.contactus@nhs.net</u>

Local Family Planning Centre	
Walworth Clinic	
159-167 Walworth Road	
London SE17 1RY	
0203 049 8600	

We work with Southwark CCG, contactable at: 160 Tooley Street, London, SE1 2TZ. Tel: 0207 525 0400

(Details correct as at August 2017)